

Illinois DeMolay –Business Meeting Agenda

Illinois DeMolay Quorum for Chapter Business:

Conduct Business – 3 DeMolays & 2 Advisors

Create/Change Bylaws – 8 DeMolays & 2 Advisors

Gathering Activity – Lodge should be opened up 30 minutes before start time to review awards, work on Ritual or hang out with friends.

1. Opening – Using Standard Ritual or IL Basic Chapter Ritual
2. Reading of Minutes of previous session – To skip reading and save time, minutes may either be copied and handed out, or 1 advisor and 2 DeMolays (1 needs to be a Councilor) can review and minutes approved by audit.
3. Financial Report – Balance on Checking Account(s), approve/pay bills against the Chapter
4. Receive Membership Applications, Balloting, Obligating Ceremony
5. Committee Reports (Summarize, no planning should be done)
6. Communications. Can summarize communications unless from Illinois DeMolay or DeMolay International.
7. Unfinished (old) Business
8. New Business (MC to assign committee chairs to handle any suggested activities)
9. Introductions & Good of the Order (may also include Sickness & Distress)
10. Closing
11. Entertainment and refreshment

Chapters may insert various program elements (i.e. guest speakers) anywhere in the agenda to best accommodate guests.